Elected Trustee application form

Notes on application procedure

1. Any employee of a full member institution in a nursing, midwifery or allied health related school or faculty may apply to be considered for the role of Elected Trustee, if they have the written support of the authorised representative of the member institution.
2. This nomination form should be sent to Jennifer Williams, Membership & Governance Officer, Council of Deans of Health, by email ([Jennifer.Williams@cod-health.ac.uk](file:///\\uukvfs1\AssociatedOrgs\CouncilOfDeansHealth\Restricted\CoDH%20Current\NEWCO%20CoDH%20(KK)\CoDH%20NewCo%20Governance\CoDH%20NewCo%20Trustees\Jennifer.Williams@cod-health.ac.uk)). This form must be received with a copy of your current CV by **5pm, Wednesday 18 March 2020.**
3. All candidates will be assessed by the Nominations and Remunerations Committee having regard to the required mix of skills and expertise, including their knowledge of the UK-wide context within which the Council, operates and the desire to promote diversity.
4. Following initial interviewing and selection by the Nominations and Remuneration committee, approved candidates will be presented to the membership for election.
5. Applicant name
6. Job title
7. Organisation
8. Confirmation of institutional support

If the candidate is not the authorised representative (first named member) of their institution, the authorised representative must confirm their support for the candidate.

I confirm that this candidate has institutional support for this application.

Name:

Date:

Signature:

1. Skills & Experience

The Role Description & Skills Matrix outlines some of the key skills we are seeking from a trustee. Please describe below how you think your own knowledge, skills and experience would enable you to fulfill the role against each of the following categories:

* 1. Understanding of devolution and devolved matters across the UK
  2. Understanding of UK-wide healthcare sector policy
  3. Understanding of HE Sector
  4. Understanding of Nursing/ Midwifery/ AHP Education, research or practice
  5. Other experience of UK sector context
  6. Knowledge and experience of finance, audit and risk
  7. Knowledge and experience of PR/ Strategic comms
  8. Knowledge and experience of business development and fundraising
  9. Knowledge and experience of strategy formation/business planning
  10. Knowledge and experience of governance, law, regulation and compliance
  11. Knowledge and experience of non-executive/charity roles
  12. Knowledge and understanding of membership organisation context

1. Supporting statement

Please state in no more than 500 words, why you are applying for the role of trustee, and why you would be suitable paying particular attention to the board attributes outlined in the skills matrix.

1. Equal opportunities monitoring

We are an equal opportunity employer. It is our intention to ensure that job applicants and staff are treated solely on the basis of their merits, abilities and potential and we aim to ensure that there is no unfair discrimination in the way we recruit. We aim to reach beyond legislative boundaries to provide equality of opportunity regardless of gender, ethnicity, colour, disability, religion, family responsibility, age, occupation, marital status, sexual orientation or trade union affiliation.

To help us in monitoring our recruitment process and staffing profile we need to gather information about the age, disability, gender and ethnic origin of applicants.

Please complete the form online at<https://councilofdeans.org.uk/equalopportunities>.

Your answers will not be available to those shortlisting your application and will have no bearing on the consideration of your application.

1. Declaration

By submitting this application, I understand that the Council has a legitimate interest to use this data to evaluate and contact me in relation to the recruitment of this role, in line with the Council’s [data and privacy policy](https://councilofdeans.org.uk/about/privacy/).

I declare that the information supplied in this application form is true and accurate to the best of my knowledge and that I am not disqualified from being a trustee under section 178 of the Charities Act 2011.

Name:

Date:

Signature:

For more information contact:

Jennifer Williams, Membership & Governance Officer, 0207 419 5520, [jennifer.williams@cod-health.ac.uk](mailto:jennifer.williams@cod-health.ac.uk)