



Council of
Deans of Health

The voice of UK university
faculties for nursing, midwifery
and the allied health professions

Membership Information Pack

Key information for Council members

2016/17



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1. About the Council

1.1. Our purpose

The Council of Deans of Health is the representative voice of UK university faculties engaged in education and research for nurses, midwives and allied health professionals. Operating across the UK at the heart of policy and political debate, we aim to lead policy at national, UK and EU level, promoting the essential contribution of our members to health and social care.

The Council was first set up in 1997, initially representing nursing and midwifery academics. The Council expanded to include the allied health professions in 2006 and adopted the name 'Council of Deans of Health' in 2008 (read more on [the history of the Council](#)). Since 2012 the Council has been an associated organisation of Universities UK.

1.2. The Council's strategic priorities for 2015-2018

1.2.1. A new settlement for health higher education

Forge a new relationship between the higher education, health and social care sectors, based on a shared strategic understanding of how health higher education can contribute to solving workforce challenges.

1.2.2. Increasing research investment and capacity

Promote the impact of members' research activity based on the 2014 Research Excellence Framework (REF) results, support members to prepare for REF 2020 and advocate with research funding bodies for increased investment in particular research areas.

1.2.3. Promoting the global reach of UK health higher education

Build relationships with equivalent bodies at national level, with a particular view to establishing a stronger voice for health higher education at EU level and influencing the EU policy frameworks that set the context for much of our work.

1.2.4. Supporting a new cadre of academic leaders

Invest in initiatives to support aspiring leaders in health higher education, to develop a new cadre of creative, resilient leaders who are able to work strategically with policy makers, lead change and influence partners in health and social care.

You can read more on our priorities and activities in our [strategic plan](#) and [annual report](#).

2. Our events

2.1. Full Council meetings

There are three full Council meetings each year which provide an opportunity for members to come together and network, discuss key policy issues and listen to speakers on a range of topics relevant to health higher education. At each of the full Council meetings we hold a new member breakfast which gives new members a chance to talk informally with the Chair, Vice-Chair and Director.

Registration for full Council meetings generally opens three months before the event and details are circulated to members and their PAs via email. Each institution is currently limited to a maximum of two places and with events reaching capacity quickly we advise booking early.

Dates for 2017:

- Annual General Meeting: 24 January 2017, Edinburgh
- Summit: 17-18 May 2017, Warwickshire
- Full Council: 12 October 2017, Bristol

2.2. New member meetings

We offer introductory meetings in London twice a year for new members. These provide an opportunity to learn more about the Council's work and meet members of the team.

2.3. Workshops/seminars

The Council runs workshops and seminars on specific policy issues, along with roundtable events and policy dinners. Details of events are circulated in the weekly Policy Bulletin.

For more information about the Council's events contact [Jenny Hicks](#).

3. Communications

3.1. Bulletins/emails

The Council's main channel of communication with its members is via the weekly policy bulletin which is sent out on Thursday afternoons. Urgent or sensitive information is sent directly to members and their PAs. Members and PAs are automatically signed up to these distribution lists.

3.2. Websites

councilofdeans.org.uk

The [Council's website](http://councilofdeans.org.uk) is our main shop window. Regularly updated, it features blogs, briefings, consultation responses, news releases and a dedicated section for members only.

Members and their PAs are automatically registered to give them access to the Members' Area of the website. The Members' Area can be accessed using your username (this always uses the format firstname.lastname) and password which will have been sent to you automatically via Wordpress. If you have lost your password or wish to change it, you can do so via the form on the homepage.

The Members' Area contains a list of contact details for all named members and their PAs, notes and agendas from previous Executive Team meetings, presentations from all Full Council events, draft consultation responses and notifications of forthcoming Council elections.

The website also hosts a free service for members for advertising faculty jobs and external examiner posts. Adverts can be submitted via the 'Post a job' page in the Members' Area and once approved will appear on both the website and the weekly jobs bulletin.

thefundingclinic.org.uk

Following the announcement of changes to the way health higher education courses in England will be funded from August 2017 we launched [The Funding Clinic](http://thefundingclinic.org.uk), a dedicated microsite to explain the new system to prospective students, university staff and employers.

3.3. Social media

We are active on Twitter via [@councilofdeans](https://twitter.com/councilofdeans) and [@HealthAcademics](https://twitter.com/HealthAcademics). We also hold twitter chats on topics of interest to our members. Previous chat topics have included: supporting students raising concerns, clinical simulation and social media as a learning tool.

If you have any questions about the Council's communications, contact [Jon Eames](mailto:Jon.Eames@hca.ac.uk).

4. Opportunities to get involved

4.1. Member visits

We offer visits to member institutions throughout the year. These visits provide an opportunity to meet members and wider faculty staff, gain a greater insight into local issues and concerns, answer questions from members, provide policy updates and discuss the Council's work. To book a visit, contact [Jon Eames](#).

4.2. CoDH Working Groups

We have a number of internal working groups for members which have been set up to support our policy work. These either align with the Executive portfolio roles, such as research or regulation, or specific strands of work such as students raising concerns. The groups are open to all Council members and nominated faculty staff. If you are interested in joining a group or would like further information, contact [Fleur Nielsen](#).

4.3. Leadership scholarship partnership programme for aspiring deans

Together with the Florence Nightingale Foundation, we run a scholarship programme for aspiring deans. These scholarships are aimed at anybody looking to become a Dean of a faculty with a nursing, midwifery or AHP programme and are a collaboration between the Florence Nightingale Foundation, the Council and the recipients' institutions. Applicants can be from any of the four UK countries and from any nursing, midwifery, AHP or similar background.

This is a unique opportunity to undertake a leadership development programme that brings together both the health and higher education aspects of a Dean's role. As well as tailored opportunities based on an individual assessment and specific elements addressing leadership in higher education, recipients will also join the cohort of Florence Nightingale leadership scholars and have the opportunity to build a network with senior leaders across a range of healthcare settings. The scholarships have three broad aims:

- To develop and enhance the individual's leadership skills across a health and higher education setting;
- To help define long term career objectives and maximise professional impact; and
- To work on an individual improvement project within their institution.

[Jon Eames](#) is the contact for the Council's leadership work.

5. The Council's staff team

Name and contact details	Responsibilities
Katerina Kolyva, Executive Director katerina.kolyva@cod-health.ac.uk T: 020 7419 5520	Organisational leadership. External engagement. Business Development. (EA: Jenny Hicks).
Fleur Nielsen, Head of Policy fleur.nielsen@cod-health.ac.uk T: 020 7419 5581 / M: 07930 121 309	Leadership of the policy team and overview of all policy matters. Lead for specific topical policy areas, including Workforce Development portfolio. Main contact for policy queries. External speaker.
Rachel Craine, Senior Policy Officer rachel.craine@cod-health.ac.uk T: 020 7419 5428 / M: 07854 055 981	Regulation policy (and liaison for the Regulation portfolio); Wales/Cyngor; staff lead for future nurse and future midwife projects.
Jon Eames, Membership & Communications Officer jonathan.eames@cod-health.ac.uk T: 020 7419 5602 / M: 07496 693 806	Internal and external communications. Member engagement. Contact for CoDH leadership programmes. Lead for widening participation and innovation in teaching and learning.
Martha Everett, Senior Policy Officer martha.evertt@cod-health.ac.uk T: 020 7419 5554	Research and international policy (and liaison for Research and International portfolios); Northern Ireland; particular contact point for parliamentary matters.
Neil Freshwater, Senior Policy Officer (Scotland) neil.freshwater@cod-health.ac.uk T: 0330 325 0495 / M: 07949 056 110	First point of contact for Scottish public policy matters. Secretariat to CoDH Scotland. Liaison between CoDH and stakeholders in Scotland. Part-time (0.4).
Jenny Hicks, Executive & Events Assistant jennifer.hicks@cod-health.ac.uk T: 020 7419 5520	Events administration. Main contact for all CoDH administration queries, including finance. EA to the Director.
Graham Hieke, Data Analyst / Researcher graham.hieke@cod-health.ac.uk T: 020 7419 5436	Data analysis and research. Main contact for the HEFCE/KPMG costing study.
Jana Jonasova, Project Officer – Student Leadership jana.jonasova@cod-health.ac.uk T: 020 7419 5555	Lead for the Supporting Students as Future Leaders project.

We welcome contact from members by email or phone, so do feel free to contact members of the team with any queries.

6. Governance

6.1. The makeup of the Executive Team

The Executive Team is based on a combination of nation representatives and portfolio-based posts to support the Council's aspiration to work across research, teaching and learning, regulation and international activities on a multi-professional basis.

Each Executive Team position is open to all members, based on nomination from two fellow members of Council. Elections are by single transferable vote on the basis of one vote per member institution. Members serve for a period of three years, with the option of standing for one further three-year term. Terms of office are staggered so that no more than half of the Executive Team is due to be elected at one time. The Council's Executive Team meets six times a year and the minutes of these meetings are available in the Members' Area of the website.

6.2. Current members of the Executive Team

Name	Role
Jessica Corner, The University of Nottingham	Chair
Brian Webster-Henderson, Edinburgh Napier University	Chair-Elect
Cath O'Halloran, University of Huddersfield	Treasurer
Patrick Callaghan, The University of Nottingham	Executive Member – Research
Guy Daly, Coventry University	Executive Member – International
Nigel Harrison, University of Central Lancashire	Executive Member – Teaching and Learning
Trish Livsey, Plymouth University	Executive Member – Regulation
Ruth Taylor, Anglia Ruskin University	Executive Member - Workforce
Carol Curran, Ulster University	Executive Member – Northern Ireland
Ian Murray, Robert Gordon University	Executive Member – Scotland
Martin Steggall, University of South Wales	Executive Member – Wales

For more information about the Council's governance contact [Jenny Hicks](#).

7. Council of Deans of Health Scotland

7.1. The purpose of CoDH Scotland

The Council of Deans of Health Scotland is the independent and strategic voice of education and research for nurses, midwives and allied health professionals in Scotland's universities. Launched in September 2015, CoDH Scotland represents all Scotland's universities involved in nursing, midwifery and allied health professional education and research. Meetings are held four times per year along with an annual Retreat. A Convener and Vice-Convener are elected to serve a three-year term.

- Convener: Brian Webster-Henderson, Edinburgh Napier University
- Vice-Convener: Ian Murray, Robert Gordon University

7.2. Strategic priorities

CoDH Scotland has identified that its initial strategic priorities are around four themes:

- Research
- Curriculum
- Pre-registration commissioning
- Postgraduate education

The group published its position [paper](#) on pre-registration education in August 2016 and is due to publish its research policy paper shortly. CoDH Scotland is also involved in the Scottish Government's review of pre-registration commissioning as well as the review of nursing and midwifery student support.

For more information about CoDH Scotland contact [Neil Freshwater](#).

For further information

Council of Deans of Health

www.councilofdeans.org.uk

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